

Safety Precautions, continued

- Do not disconnect the power by pulling only the cord. Hold the plug when disconnecting.
- Keep the shredder away from direct sunlight.
- Do not sit on the shredder or place anything on top of it.
- Never open the fixed switch or cover.

Safety Devices and Other Features

Automatic Reverse Rotation

When too much paper is inserted, the cutting blades automatically rotate in reverse to discharge the jammed paper. The shredder will beep. Reduce the amount of paper and continue shredding.

Door Switch

If the door is open, the shredder will not operate. The LED will light.

Automatic Stop

When the waste bin is full, the "FULL" LED will light and the cutter stops operation. Open the door, remove the waste bin and empty. Replace the waste bin, close the door, and press START to resume operation.

Automatic Power Shut-Off

If the shredder operates continuously for more than 30 minutes, the power is automatically shut off.

If the motor is overloaded, the "STOP" LED will flash until it cools down. When the flashing stops the shredder is ready to be used again.

Sensor Sensitivity Recovery

Over time, the shredder photo eye may lose its sensitivity. Use these steps to reset it.

- * If the sensor cannot detect paper: Press the Stop button for 5 seconds.
- * If the shredder is operating without paper in the feed opening: Press Stop, then insert paper into the feed opening and press the Stop button for 5 seconds.

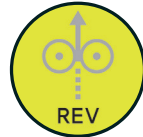
After following either of these steps, all LED lamps should be off, and the shredder will make a beeping sound. Sensitivity is recovered and the shredder is ready to operate.

Maintenance

- Disconnect power by pulling power cord plug from wall outlet.
- To clean the exterior, wipe the surface with a soft cloth. If the surface is very dirty, use a neutral detergent, then wipe again with a soft cloth.

CAUTION:

- Never put water directly on the surface of the shredder.
- Never clean the case with benzene or thinner, since it will cause discoloration.
- Do not dismantle the shredder. Contact your Formax Dealer for service.



FORMAX[®]

FD 8732HS High Security Paper & Optical Media Cross Cut Shredder



OPERATOR MANUAL
FIRST EDITION

Specifications

CAUTION! Not for use with staples or paper clips they will damage the cutting blades.

	Paper	Optical Media
Cutting Style:	Cross Cut	Cross Cut
Shred Size:	1mm x 5mm	2mm x 2mm
Sheet Capacity:	10 - 11 sheets (75gsm)*	1 disc at a time
Speed:	Up to 18 fpm	Approx. 800 discs/hour
Feed Opening	9.4"	4.9"
Bin Capacity	28 gal.	21 gal.
DIN 66399 Security Level	P-7	O-6
Dimensions:	31" W x 26" D x 45" H (800 x 650 x 1135mm)	
Weight:	530 lbs. (240kg)	
Power Supply:	115V, 60 Hz	

*Capacity varies depending on paper and power supply

Set-up Guidelines

1. Install the shredder on a level surface, away from heat sources and direct sunlight.
2. Insert plug into wall outlet with the appropriate voltage, 115V. If the outlet is shared with another electronic device, the total current should not exceed 30A (at 115V).

Operation

1. Flip the power switch "ON" located on the right side of the shredder.

2. Auto Start/Auto Stop

When the START button is pushed, the "AUTO" LED will light. Insert paper/optical media to shred. The shredder will start and stop automatically when using this function. For optical media, feed discs one at a time.

3. Manual Operation

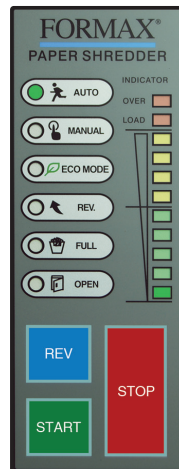
If the paper or optical media is too small for the shredder's sensors to detect, shred it manually. Push the START button once more and the "MANUAL" LED will light. Insert paper/optical media to be shredded. Three minutes after shredding, the cutter automatically stops rotating.

4. Reverse Operation

Push the REV button and the "REV" LED will light and cutting blades will operate in reverse. If too much paper/optical media is inserted at one time in standard modes, the shredder will automatically operate in reverse. If this occurs, remove the inserted paper/optical media and shred in smaller amounts. NOTE: The maximum amount of paper to be shredded differs according to paper quality, humidity and voltage. If the shredder is to be used continuously, do not insert more than half of the maximum capacity.

5. Full Sensor

If the wastebasket is full, the "FULL" LED will light and the cutter will stop automatically. Open the door, remove and empty the waste bin. Replace the waste bin, close door, and press START to resume shredding.

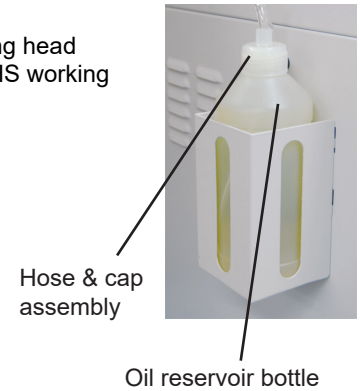


AutoOiler

The AutoOiler pumps 40 CCs of oil onto the paper cutting head every 30 minutes of run time to help keep the FD 8732HS working at peak performance.

1. Fill oil reservoir with recommended HS shredder oil.
2. Insert hose into the top of the bottle.
3. The oiler is ready for use.

CAUTION: To avoid damage, DO NOT manually apply oil to the optical media cutting head.



ECO Mode

When the power switch on the right side of the shredder (see below) is initially turned on, the shredder is automatically in ECO Mode. This energy-saving feature puts the shredder into standby after 5 minutes of inactivity.

When the shredder is in standby, the ECO Mode LED on the control panel will be lit. Simply press the start button to begin shredding.



To turn off ECO Mode: Turn the power switch to the off position, then while pressing the stop button turn the shredder back on, hold the stop button down until the shredder beeps once and release. The Eco Mode indicator LED will go out indicating that the shredder is no longer in Eco Mode. To re-engage Eco Mode simply turn the shredder off and back on again.

Safety Precautions

To avoid personal injury, and damage to the shredder, observe the following safety precautions. Please keep these instructions for future reference.

NOTE: In case of emergency, flip the "Power Switch" to cut off power and/or pull the plug out of the wall outlet.



Power switch

- Keep hands, long hair, clothing, ties, jewelry and loose items away from the feed openings and shred outlet.
- Do not use the shredder for anything other than its intended purpose. Never use the paper shredding infeed to shred cloth, plastic, cardboard or any hard material that will cause damage to the shredder blades. Feed only discs into the optical media slot.
- Do not allow children to use the machine.
- Do not operate with a damaged power cord or plug, or when the machine is damaged in any manner.
- Unplug the shredder when it is being moved, or if it is not in use for an extended period of time.

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